



Washington State Fellows' Network

Early Learning, English Language Arts, Mathematics, and
Science **2019-2020 Fellows' Assurances**

Completed Assurances include:

1. The commitments outlined in the Assurances must be read, agreed upon, and signed by the Fellow and the district, building, agency, or program leadership, including the school principal (if the Fellow is a teacher).
2. Contact information is complete and up-to-date.
3. The Assurances are uploaded with the New or Returning Fellow's application by **May 24, 2019**.

Fellows' Commitments

Professional Learning Convenings:

Early Learning, English Language Arts, and Mathematics:

- Attend and participate in a minimum of four 1-day regional Fellows' convenings.

Science:

- Attend and participate in a minimum of four convenings (three 1-day regional convenings, and one 2-day statewide convening)

New Fellows:

- Attend a **required** 1-day New Fellows' Orientation prior to the first convening.

Note: Travel and substitute costs associated with all Fellows' professional learning are financially supported by the school district.

- Submit: Completed New or Returning Fellow's Application. Upload signed Assurances within application.
- Attend a minimum of four regional convenings during the 2019-2020 school year. Dates of the Fellows' meetings will be posted on the OSPI [Fellows' webpage](#) once dates have been determined.
- In the 2019-20 school year, the Fellow will implement learning from the Fellows' meetings within their own instructional practice, and provide learning opportunities for teachers within the school and/or district as agreed within the Fellow's Action Plan and Reflection Tool.
- Develop a Fellow's Action Plan. After each Fellows' convening, the Fellow will meet with district/program leader and/or the school principal (if the Fellow is a K-12 teacher) to discuss, create and document the ongoing Fellow's Action Plan. This plan outlines how the Fellow's leadership will support implementation efforts within the district, school and/or community for the Washington State Learning Standards (or Washington State Early Learning Initiatives/outcome goals.)
- Submit completed Fellow's Action Plan and Reflection Tool to the ESD Regional Coordinator after each Fellows' convening and at the end of the 2019-2020 school year.
- Engage in providing data which could include but is not limited to, student work samples, participation surveys, formative assessment data, sphere of impact, etc.
- *Once a Fellow is accepted, every effort will be made by the ESD Coordinator to support their success. If circumstances occur that result in the Fellow not fulfilling their commitment, the Regional Coordinator will meet first with the Fellow to problem solve. If follow-up is needed, the Regional Coordinator will meet with the district/program leader and/or the school principal to ensure the building/district has a Fellow's representation.*



District/Program Leadership and Principal Commitments

- District/program administration and/or principals are expected to support the Fellow(s) and utilize their leadership within existing learning opportunities for teachers.
- The Fellow, district/program leadership, and the principal must collaboratively review and sign the Assurances.
- After each Fellows' convening, the Fellow will meet with district/program leader and/or the school principal (if the Fellow is a K-12 teacher) to discuss, create, and document the ongoing Fellow's Action Plan. This plan outlines how the Fellow's leadership will support implementation efforts within the district, school and/or community's for the Washington State Learning Standards (CCSS or NGSS) or Washington State Early Learning Initiatives/outcomegoals.
- Support the travel and substitute costs for the Early Learning, English Language Arts, or Mathematics Fellow(s) to attend and participate in a minimum of four 1-day regional professional learning convenings.
- Support the travel, substitute costs, and possible registration fee for the Science Fellow to attend and participate in a minimum of four convenings (three 1-day regional convenings, and one 2-day statewide convening).
- Support New Fellows to attend one 1-day Orientation.
- Support, as reasonable, a 3-year commitment of involvement in the Fellows' Program.
- Ensure structures within the school(s) to enable the Fellow to share learnings with other teachers after the Fellows' Networkconvenings.
- If there is a change in the supporting administrator/program leader or the Fellow's work assignment between the time of acceptance and the next school year, the Assurances will need to be signed by the new supporting administrator/program leader prior to September 30th of the current school year to ensure continued participation.

District/Program and School Endorsement

I acknowledge that the Fellow submits this new or returning Fellow's Application with my approval and full support. I will endorse the Fellow's Action Plan and I will financially support and release him/her for professional learning to support this work. I agree to the above listed commitments.

SIGNATURE OF DISTRICT/PROGRAM REPRESENTATIVE

DATE

SIGNATURE OF PRINCIPAL

DATE

New or Returning Fellow

I acknowledge that, as a 2019-2020 Fellow, I am agreeing to begin or continue my work as a Fellow for the 2019-20 school year and will attend all identified days of professional learning convenings to support this work. I agree to the above listed commitments.

SIGNATURE OF FELLOW

DATE

Information and Photo Release

I hereby give my permission that all of the attached materials, materials generated as a result of this application, photos or video taken of me as a result of my participation in the Fellows' program or photos or video of me provided to OSPI in connection with the Fellows' Network, may be used to promote the Washington State Fellows' Network.

SIGNATURE OF FELLOW

DATE