



BETA THETA PI
— MEN OF PRINCIPLE —

Lead Intern and Wooden Institute Session Internships: Position Descriptions

This summer, Beta Theta Pi is looking for motivated and hard-working collegiate members to serve as interns for upcoming week-long sessions of the Wooden Institute, as well as a lead intern who will support the Wooden Institute and General Convention throughout the summer.

LEAD INTERN

What is the role of the lead intern?

One lead intern will spend the summer with the Beta staff in Oxford, Ohio. This position helps execute three sessions of the Wooden Institute, the General Convention, and other projects alongside the Leadership and Education team. Some responsibilities include:

- Help oversee event logistics for all sessions of Wooden, as well as help with logistics related to Convention.
- Provide first-class customer service.
- Support event operations, including audio/visual set up, registration, and serving individual departments such as Leadership & Education, Legislation and Communication teams.
- Live in Oxford, Ohio during the summer (lodging is provided) and seize the opportunity to support the Administrative Office in providing a positive experience to students through its award-winning leadership programs.
- Lead Wooden Institute session interns through the Wooden Institute programs.

What dates should the lead intern be available?

One lead intern will be selected from the applicant pool with slight preference given to those who have attended Beta's leadership programs in the past, however, anyone interested should apply and should be available on the following dates:

- **May 21 - August 7, 2026**

What is the compensation?

Beta Theta Pi will provide or pay for:

- Transportation to and from Oxford, Ohio
- Furnished living space in Oxford, Ohio
- All meals and events during Convention and Wooden
- Beta-branded gear (same as given to all Convention staff)
- \$3000 Stipend paid throughout the Summer

WOODEN INSTITUTE SESSION INTERN

What does a Wooden Institute session intern do?

Two session interns will be selected for each session of the Wooden Institute, so six interns total. Some responsibilities include:

- Help oversee event logistics for one session of Wooden, including set up, registration support, etc.
- Provide first-class customer service.
- Live in Oxford, Ohio during your session (lodging is provided) and seize the opportunity to support the Administrative Office in providing a positive experience to students through its award-winning leadership programs.

What dates should the session interns be available?

Six Wooden Institute session interns will be selected from the candidate pool with slight preference given to those who have attended Beta's leadership programs in the past, however, anyone interested should apply and should be available on one of the following date ranges: These dates are subject to change.

- **Session 1: May 27 – June 3, 2026**
- **Session 2: June 3-10, 2026**
- **Session 3: June 17-24, 2026**

What is the compensation?

Beta Theta Pi will provide or pay for:

- Transportation to and from Oxford, Ohio
- Furnished living space in Oxford, Ohio
- All meals and events during Wooden
- \$500 stipend paid at end of session