

ADDENDUM A

ADHA Position Descriptions

The Committee on Policy & Bylaws

- The Committee on Policy & Bylaws consists of 4 members, the speaker of the house and a board advisor.
- The committee is responsible for the following:
 - Review of the ADHA Policy Manual and the ADHA Bylaws
 - Review of the Standing Rules and Procedures of the House of Delegates
 - Review of proposed resolutions and proposed bylaws amendments
 - The chair of the committee is responsible for reviewing submissions for Candidate's Corner

Leadership Development Committee

- The Leadership Development Committee will be composed of two past board members, two additional members to be appointed by the president and the Vice President will serve as the Board Advisor. No member may serve simultaneously on the LDC and the Nominating Committee.
- The Leadership Development Committee will mentor and develop individuals interested in future leadership roles, build strategies to foster leadership and service opportunities, and review and recommend necessary leader skillsets to the BOT. LDC will be content advisors for implementation of UYP and maintain engagement of past participants.

The Committee on Annual Conference

- The Committee on Annual Conference will consist of two to four members from the host city who are involved in the local community and the trustee whose district the event is being hosted who will act as board advisor.
- Responsible for the planning and implementation of the Community Service Day through identifying the facility/activity, working with the chosen facility on the logistics and marketing of the event.
- They will also help foster a welcoming environment at the conference and will be responsible for recruiting those volunteers.

Constituent Advisory Committee

- This standing committee will help to ensure successful implementation of the charter agreements and serve in a support and advisory capacity to both state leaders and the ADHA Board of Trustees. Please see the [Guide to the Charter Agreements](#) for charge, composition and responsibilities.

ADHA Awards Committee

- The Committee consists of the immediate past president, and four additional members who reflect the characteristics and diversity of awards being reviewed. Previous award winners may be considered as members of the committee.
- Responsible for reviewing nominations/applications and selecting recipients for ADHA Awards.