

Minnesota Student Survey Data Request

First Name *

Last Name *

Institution, agency or organization *

Title/role *

Phone number *

Email address (please type carefully) *

You will receive an email with a copy of your data request.

Are you affiliated with an institution of higher education?

☐ Yes

☐ No

Please upload a copy of the Institutional Review Board's approval of your research. If your research using this dataset is exempt from review, please provide the rationale in the comments box below,.

Browse...

Comments

Note: There is a "save and continue later" option in the upper right hand corner of the screen.

1. Which year(s) are you requesting? (Check all that apply) *

- ☐ 1992
- ☐ 1995
- ☐ 1998
- ☐ 2001
- ☐ 2004
- ☐ 2007
- ☐ 2010
- ☐ 2013
- ☐ 2016
- ☐ 2019

2. What type of file are you requesting? *

- ☐ Trend file (includes multiple years of data in one file)
- ☐ Individual year (includes one year of data per file)

Note: Trend files that include 2013, 2016 or 2019 data will only include grade 9 data.

3. What level of data are you requesting? *

(Note: County and district data may NOT include the race variables.)

- ☐ Statewide data (with county identifiers)
- ☐ Statewide data (with race variables)
- ☐ County-specific data
- ☐ District-specific data
- ☐ Alternative learning centers
- ☐ Juvenile correction facilities
- ☐ Other (please specify)

*

Which counties are you requesting? *

4. From how many districts are you requesting data? *

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5
- ☐ 6 or more

5. In order to receive data with district identifier(s), the superintendent (or designee) from each requested district must provide approval. Do you prefer to upload approval letter(s) or send an automatic email requesting approval? (You will be copied on the email.) *

- ☐ Upload approval letter(s)
- ☐ Send automatic email
- ☐ Not applicable (explain)

List the districts below: *

If you are requesting data for six or more districts, please contact MDE.StudentSurvey@state.mn.us after submitting your request to receive information on submitting superintendent approval.

6. Additional information about your request, if needed.

7. In which format would you like to receive the data? *

- ☐ SPSS
- ☐ Tab-delimited

8. By what date do you hope to receive the data? (Please allow at least two weeks.) *



Data files will no longer be shared via US mail. When your data file is ready, you will receive information via email on how to access it.

What is the purpose of analyzing the dataset (or the purpose of your study)?

*

How will the findings be reported? *

9. The Minnesota Student Survey Interagency Team would like to be informed of the latest findings obtained through use of the survey data. Do you agree to send us copies of articles, reports, and other publications when they are released? (They can be emailed to MDE.StudentSurvey@state.mn.us.) *

- ☐ Yes, I agree to send copies of articles, report, and other publications when they are released.

Minnesota Student Survey Dataset User Agreement

The ability of the Minnesota Student Survey Interagency Team to make the Minnesota Student Survey dataset available, in whole or in part, for use by any agency, institution or program is predicated on the data being used with integrity and without divulging the anonymity or confidence of youth who provided information on their opinions, experiences and behaviors. The state's relationship with its local school districts and other special settings in which the survey was conducted seeks to honor the investment of educational leaders and staff who conducted the survey. Having high standards for handling and use of information is one way to respect this work. Further, when investigation involves school-district-level identifiers, it is recommended that local school district staff/alternative settings staff and community members should be substantially involved in the analysis and reporting of their respective local data. Disregard of these matters could negatively affect the future administration of the survey and therefore the availability of datasets.

Therefore, in consideration of the Minnesota Student Survey Interagency Team, represented by the Minnesota Department of Education (MDE), supplying agency/institution/program with all or part of the Minnesota Student Survey dataset, agency/institution/program agrees to the following:

1. We will not provide the discrete MSS dataset to another party. We will not allow others outside our agency/institution/program to have access to the dataset as a discrete entity in any manner including via the electronic web. If other parties request this MSS dataset, we agree to refer the parties to the MSS Interagency Team represented by MDE. Any third party is subject to the requirement of submitting a user request and user agreement to MDE.
2. The discrete MSS dataset will be maintained in a secure file that is only accessible by the person(s) named below who is/are responsible for carrying out the agreement or those who work under the supervision of the person named below.
3. Research will be conducted according to accepted procedures and with integrity. If affiliated with an institution of higher education, the research will be conducted according to the written protocol of its Institutional Review Board (IRB). A copy of approval of the IRB will be submitted to MDE with this request (or when approval has been received).
4. The MSS Interagency Team via MDE will be provided with a written or electronic copy of any products, publications, articles, or media releases that contain analysis of the Minnesota Student Survey. This is not for the purposes of approval of the material but rather so state staff can learn of the latest findings obtained through analysis of the Minnesota Student Survey and can be prepared for subsequent related questions, should any arise.
5. When reporting findings, the data will be credited as follows:

Minnesota Student Survey provided by public school students in Minnesota via local public school districts (or alternative education programs) and managed by the Minnesota Student Survey Interagency Team insert MSS year(s).

Minnesota Student Survey Interagency Team. Minnesota Student Survey insert MSS year(s). Roseville, MN: Minnesota Department of Education, insert year of survey (for tables) or year of written report, fact sheet, etc.

[illegible]
