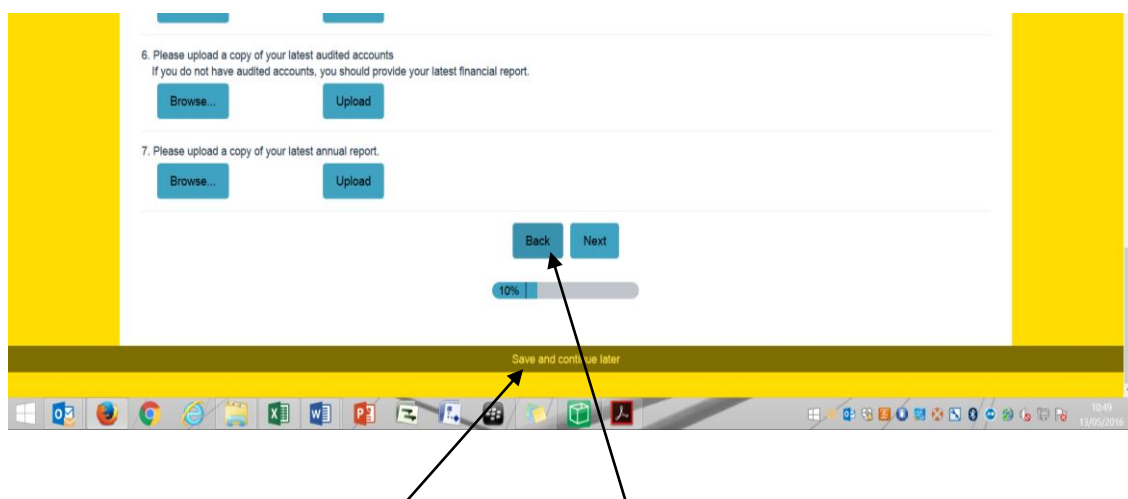


Technical guidance on completing the application form

1. The form will only allow you to progress to a new page once all mandatory questions on the current page have been completed. E.g. You cannot move onto Section 2 of the form until all mandatory questions in Section 1 have been completed. The form will flag any missing information.
2. You can save your progress at any point. Look out for the 'save and continue later' button at the bottom of each page. You will be asked to enter your email address on each occasion you save your work. The system will then send you an email with a link to return to your work. (If you don't receive an email within a few minutes, check your spam/junk folders). If you don't receive an email you should contact Inspiring Scotland on enquiries@inspiringscotland.org.uk. Make sure to always use the same email address when using the 'save and continue later' function, i.e. do not use one address to save at first and then another later in the form.



The 'save and continue later' and 'back' buttons are at the bottom of every page

3. You can use the 'back' button at the bottom of the form to return to a previous page.
4. After answering the final section of the form, there is an option to review all of your answers. You can also download a PDF of your completed form.
5. After submitting your form, you will receive an email confirming it has been received. The email will also show your answers and contain a PDF of the completed form.
6. If you have any problems with the form you should email enquiries@inspiringscotland.org.uk