

10-Minute Walk Planning Grant and Technical Assistance Application

Qualifying Questions

1. Are you a local, municipal, or regional government agency (e.g., park and recreation department) or federally recognized tribal community? *

Yes

No

2. Has your Mayor (or highest city official) signed on to the 10-Minute Walk Campaign? *

Yes

No

Grant Application Contact

3. Please provide your contact information.

First Name *

Last Name *

Email Address *

Title *

Organization Name *

Street Address *

Apt/Suite/Office

City *

State *

Zip *

Phone Number *

Lead Park and Recreation Agency Information

4. Department Name *

5. Is this a city or county park and recreation agency? *

- City
- County

6. Please list the cities you will be working with and indicate if they have a city park and recreation agency that will be partnering with you. *

7. Lead Park and Recreation Contact Information

Federal Identification Number *

Head of Organization (Director, Executive Director, CEO, etc..) *

Head of organization Email Address *

Head of Organization Phone Number *

Twitter Handle

Facebook

Website *

8. Please list up to four upcoming policy, plan, or funding change opportunities in your city or close agency partners. (200 characters max per opportunity)

For example: comprehensive plans, park master plans, bond measures, transportation plans, code revisions, etc.)

1.

2.

3.

4.

9. What were the total operating expenditures for your agency during the most current fiscal year? *

10. How many full time (non-seasonal) staff work at your park and recreation agency? *

11. Please select all the associations your organization is a member of:

*Note: You do not need to be a member to be eligible for this grant opportunity. *

National Recreation and Park Association

American Planning Association

National League of Cities

U.S. Conference of Mayors

Local or National Equity Collaborative

Other

*

Not a member of any associations

City Information

12. City *

13. Mayor *

14. Number of Years in Office *

15. End of Current Term *

16. Is your mayor eligible for re-election or planning to run? Please note any other anticipated transitions in leadership, or plans to ensure continued support for the project throughout any such transitions. *

17. [Form of Government](#)

*Click for detailed descriptions *

- Council - Manager
- Mayor - Council
- Commission
- Town Meeting
- Representative Town Meeting
- Other - Write In (Required)

*

Project Information

18. Summary Description: Please describe your city and the focus of your 10-Minute Walk Campaign priorities in 200 characters or less. This will be used in promotions where there is limited text space, so please summarize your city and goals to be as clear and concise as possible. (200-character limit) *

19. Project Description: Please describe in more detail your vision for the 10-Minute Walk Campaign and how this funding and technical assistance will advance this vision. Include the main challenges your city faces, existing assets that could be leveraged, how this fits into your department and Mayor's agenda, and how this will allow you to do something new. (400-word limit) *

20. Background: Please describe your agency's past accomplishments related to park access and quality. Include any plans, policies, or funding from the last 5 years. (200-word limit) *

21. Park and Recreation Agency Goals: Provide a brief description of your park and recreation agency's top goals for the next 1-3 years. (200-word limit) *

22. City Goals: Provide a brief description of your city's top goals for the next 1-3 years. (200-word limit) *

23. Equity Background: Equity is a major focus of the 10-Minute Walk Campaign. Please describe how you define equity in your city and what your park and recreation agency or city is currently doing or has done regarding equity. This should include any plans, policies, partnerships, or funding priorities and any specific actions regarding park access and/or park quality. If you do not have a history of addressing equity, please explain why you have not done so (lack of funding, capacity, etc..). (200-word limit) *

24. Equity Plans: Please describe your vision for incorporating equity into your 10-Minute Walk efforts. (200-word limit) *

Project Management

25. Project Management: Please describe how the 10-Minute Walk Campaign and technical assistance will be managed by your city. For example: Who will be the lead contact and/or will there be a team working on this project? How is that person or team positioned within the department or city? How much time will be devoted to the project? (300-word limit) *

26. Partners: Through this project, you will be required to work with at least two partners outside of the park and recreation agency. Please list those partners below and attach letters of support.

*If there is a TPL or ULI office in your region we strongly encourage you to partner with these offices. In addition, we encourage you to think about partners that would help ensure under-represented populations (people of color, low-income individuals, LGBTQ community, individuals with physical/cognitive disabilities, and immigrants and refugees) are part of the 10-Minute Walk efforts. *

27. Partner Management: Please describe how your organization will manage these partnerships and build additional partnerships to advance your vision. (200-word limit) *

Project Budget

28. List Itemized anticipated expenses to reflect how the amount of funding requested above would be implemented for your project. Grant funds may be used to cover items such as staffing, data analysis, consulting, community engagement, and staff professional development.

*Your first item should be \$3,600 for the in-person training, which will cover travel for at least three people. The budget items should total at least \$40,000. *

	Item	Budget Amount
In-person Training *	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>
6.	<input type="text"/>	<input type="text"/>
7.	<input type="text"/>	<input type="text"/>
8.	<input type="text"/>	<input type="text"/>
9.	<input type="text"/>	<input type="text"/>
10.	<input type="text"/>	<input type="text"/>

29. Please attach statements (letters, emails, etc) of support. These should state the role of the partner in the 10-Minute Walk campaign in your city. Your file sizes cannot exceed 750 KB.

- Mayor
- Head (director, commissioner etc.) of additional park and recreation agencies responsible for building and maintaining parks in your city (city, county, special district etc.).
- 2 or more partners outside of parks and recreation
 - If you have a local ULI and/or TPL office in your area we strongly encourage you to gather letters of support from these offices.
 - We also strongly encourage you to partner with organizations that will help you reach your 10-Minute Walk Campaign equity goals.

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