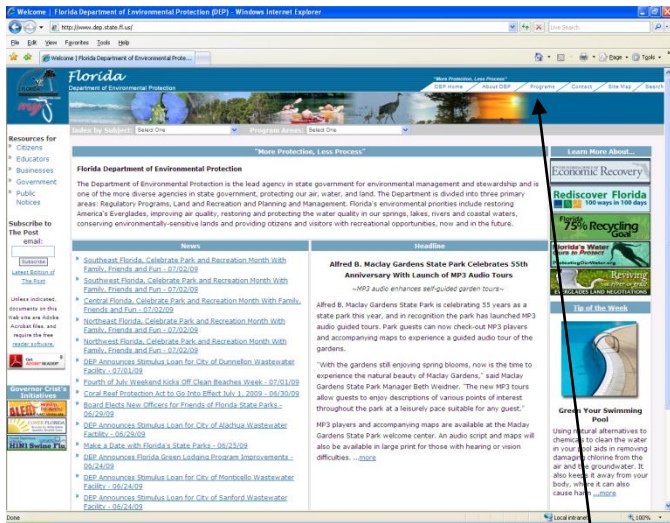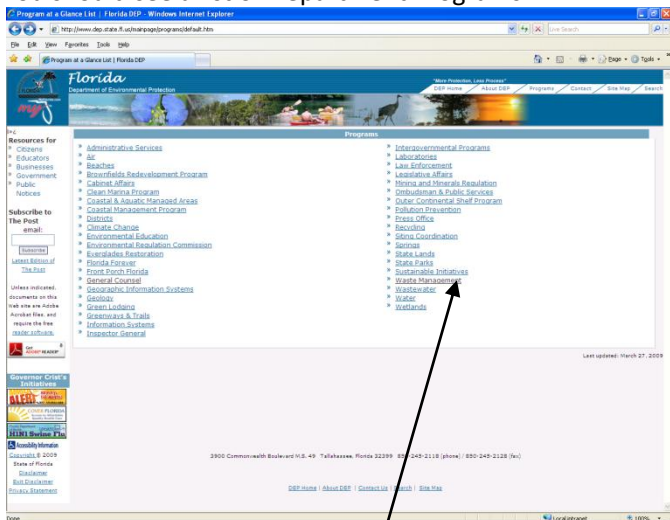# Looking up information on a Waste Cleanup Site
Brief Overview

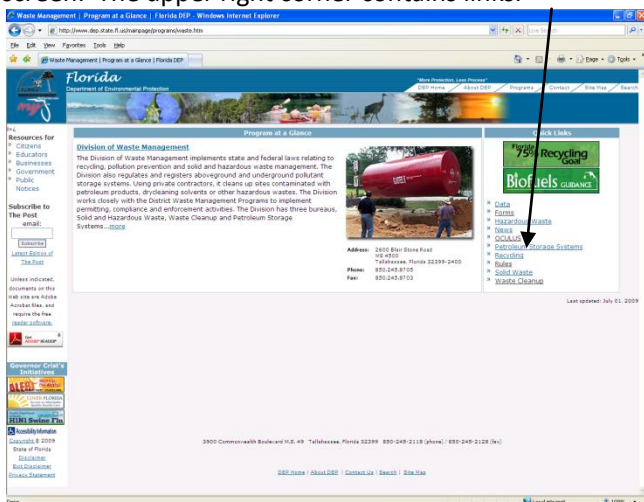1. On the internet, go to www.dep.state.fl.us and you should see this screen.
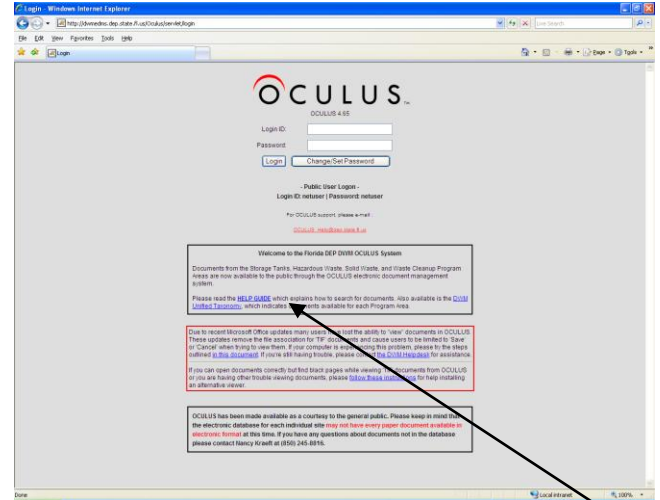
2. The upper right corner contains tabs. Click on Programs. You should see a list of Department Programs.

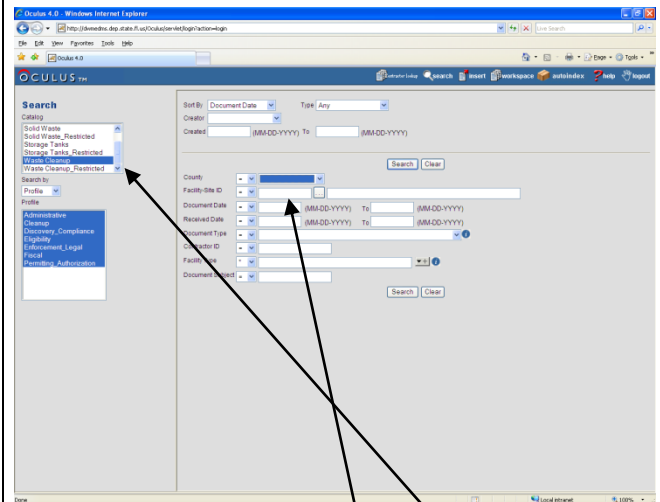3. Click on Waste Management and you should see this screen. The upper right corner contains links.

4. Click on Oculus and you will be taken to this screen.

Note that the screen states that your login ID and your password are both "netuser." There is also a link to a "help guide."

5. Once you are logged in and hit your computer's key, you will be directed to this screen.

6. The catalog or profile may be already highlighted. Highlight your desired Catalog; if you are interested in documents related to the cleanup, highlight Waste Cleanup. Highlight the desired Profile(s); it is advisable to highlight all (shift key). Enter the Facility-Site ID; for the cleanup associated with this site there are two. Each will have to be entered and searched individually. They are COM_53855 and COM_298237 (all caps). The county and facility name will "self-populate." The resulting screen will look like the following.
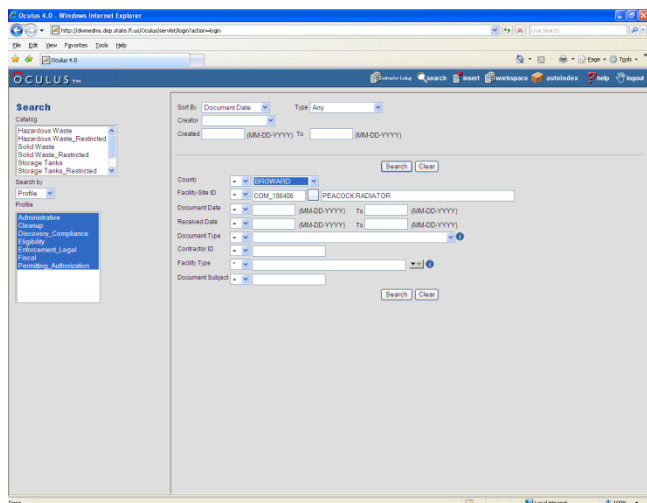
7. Click "Search" and you will be taken to this screen, which lists the documents available through Oculus for the catalog and profile that you selected. Note that there may be multiple pages of documents.
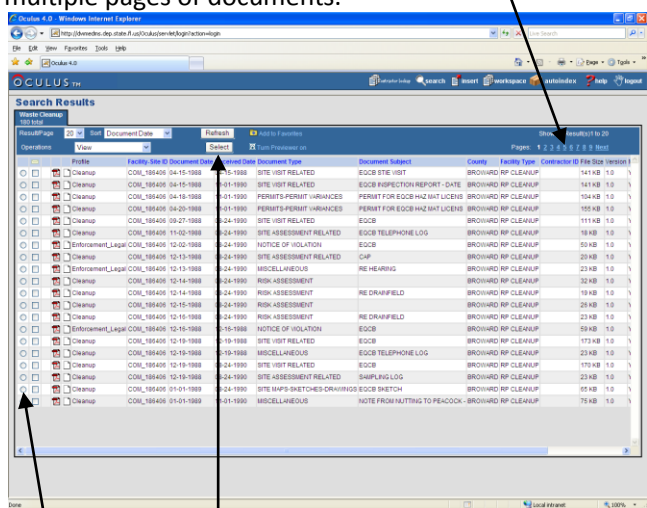
8. Select the document you wish by clicking on the far left circle. Click "Select" and you will be asked if you wish to save or open the document. You will be provided a scan of the document. You may need to have a specific type of software to view some of the documents. While we do not endorse any products, most Department staff uses "Futurix" which can be downloaded from the internet. The log-in screen and "help guide" contains further information on this topic.
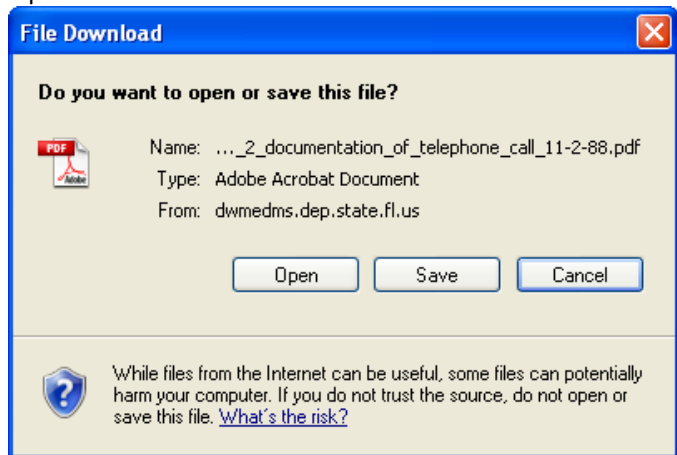
Once you get comfortable, you can search the data base for other programs and other sites. In addition to the above, there are other program's documents that may be available in Oculus for your site. You may repeat your search with other catalogs. This requires that you either know the Facility-Site ID for that program or know how to search by name. A list of easily identified sites are shown below. You will not be allowed access to those catalogs that are marked restricted.

Dry Clean USA – 7165 W. Broward	
Catalog	**Facility-Site ID**
Waste Cleanup	COM_53855 COM_298237
Hazardous Waste	FLD981031180
Storage Tanks	06 9502104
Solid Waste	
WC-SIS	

You can alternatively search on multiple catalogs using the shift key to highlight more than one, but this may require more memory than many personal PC's have available to them.

Unfortunately, the use of Oculus is currently limited to Waste Programs. Also, many older documents are not yet available in Oculus.

With practice, you will notice that there are many other functions and utilities provided by Oculus. This brief explanation is merely provided as an introduction and to assist you for the site in which you expressed interest. Finally, you are again reminded that not all records are yet scanned into Oculus. You may also wish to visit with the county agencies that have jurisdiction over the site.